

## **Appendix A to Resident Agreement for Residents and Fellows**

### ***Conditions Precedent to Appointment***

#### ***[\_\_\_\_\_] -Accredited Program***

#### ***Credentialing Documentation***

As a condition of appointment to the Program, Resident acknowledges and agrees that Resident must fully submit to CAMC the following credentialing documentation, which is required for certification of eligibility to participate in the Program:

1. A complete, timely, and accurate residency application using CAMC-required forms and processes;
2. An original medical school diploma (or notarized copy of such diploma);
3. An official medical school transcript(s), impressed with original medical school seal(s), or a notarized copy of such transcript(s);
4. A training permit/license, as may be required by West Virginia state law;
5. A Dean's letter from the medical school from which Resident graduated;
6. A minimum of two (2) additional letters of reference. Such letters of reference must be written in English or be accompanied by certified English translations;
7. Proof of legal eligibility for employment status (i.e., birth certificate, passport, naturalization papers, valid visa, or other legally permissible/required materials);
8. If Resident is an international medical school graduate, an original, current, and valid ECFMG Certificate, as well as proof of enrollment in a medical insurance plan per ECFMG sponsorship requirements;
9. A DEA number, or a temporary or limited DEA number, that otherwise complies with applicable law and a license to practice medicine in, or a temporary or limited license that otherwise complies with the applicable provisions of the laws pertaining to licensure in, the State of West Virginia;
10. An affidavit of accuracy acceptable to CAMC for each document submitted to CAMC that is not supplied in English (if any), which attests to acceptable original English translation by a qualified translator.
11. A signed copy of the Professional Practice Commitment appended to the Resident Agreement as Appendix B; and
12. Such other information as CAMC may request in connection with Resident's credentials.