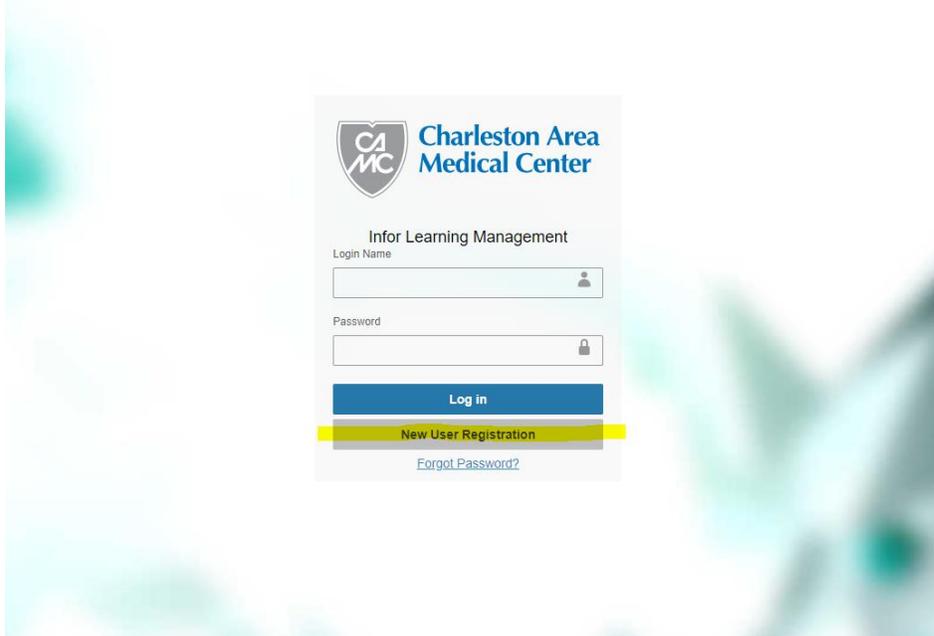
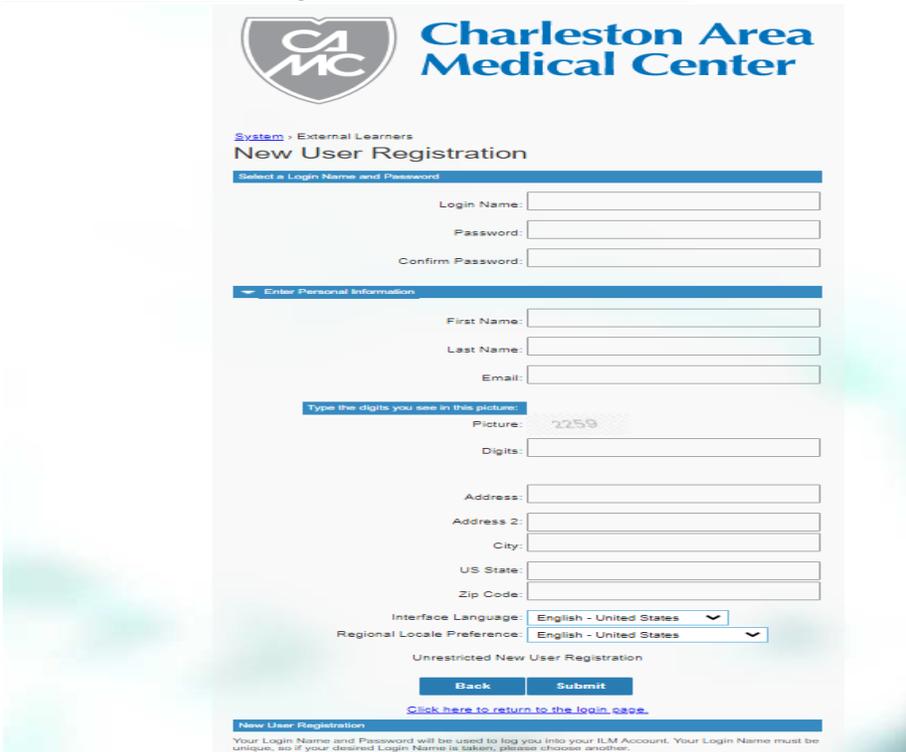


1. **For first time users, you will need to create a New User Registration profile. Follow the link below and click the **New User Registration** button.**

<https://camc.certpointsystems.com/portal/login.aspx?showloginpage=1>



2. **Fill out the New User Registration form and click Submit.**



**System** - External Learners  
**New User Registration**

Select a Login Name and Password

Login Name:

Password:

Confirm Password:

Enter Personal Information

First Name:

Last Name:

Email:

Type the digits you see in this picture:

Picture:  7259

Digits:

Address:

Address 2:

City:

US State:

Zip Code:

Interface Language:

Regional Locale Preference:

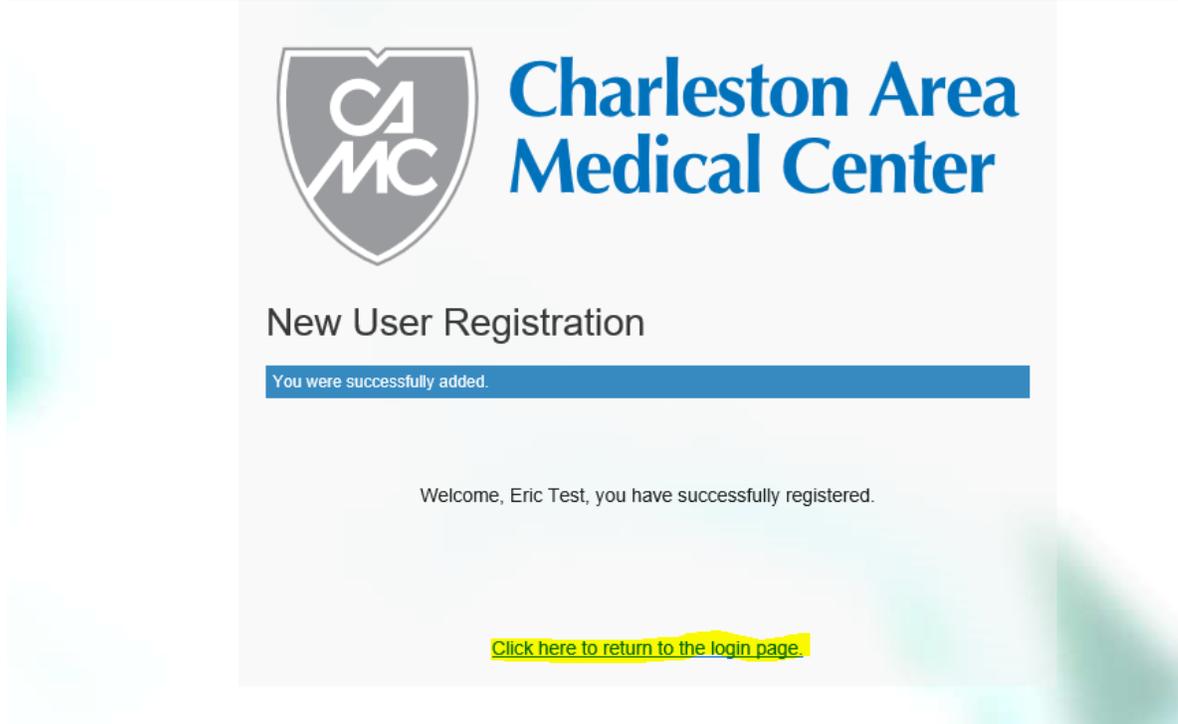
Unrestricted New User Registration

[Click here to return to the login page.](#)

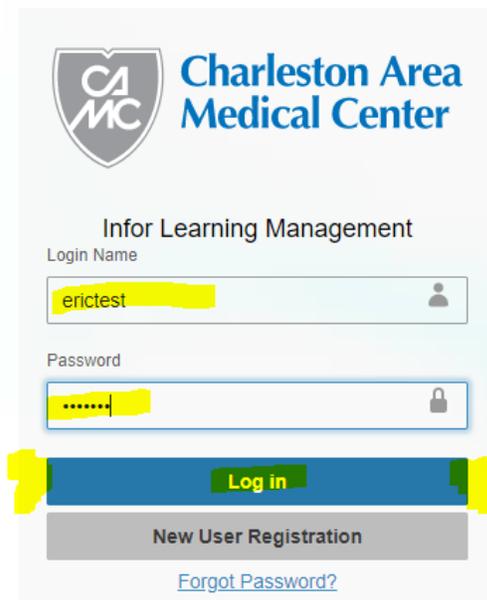
**New User Registration**

Your Login Name and Password will be used to log you into your ILM Account. Your Login Name must be unique, so if your desired Login Name is taken, please choose another.

3. Once you create your profile, click on the highlighted blue link to go back to login page.



4. From there, enter your login credentials you just created and select **Log In**.



5. **Once you are logged in, you will see the Dashboard main page. There will be a menu list of Learning Plans to enroll into. Your school should let you know which to choose. For example, if you are completing a *Clinical Rotation*, click the Student Clinical Rotation-Mandatory Education. If you are completing a *Non-Clinical Rotation*, such as shadowing/internship, select the Student Clinical Rotation- Internship/Shadowing – Non Clinical Education.**

Charleston Area Medical Center CAMC LMS | Learner

Overview

Welcome to CAMC's External Learner Portal

**You must select Learning Plans from left menu and register into correct learning plan you have been directed. This will assign courses you are required to complete. If you are not registering into contact your Agency, School or your CAMC contact that sent you directions. Below links will also take you directly to learning plan selected.**

**RN Agency Travelers have 7 plans available based on work area (Register only into 1 correct plan)**

- 01 - Traveler Learning Plan - ICU/IMCU/Telemetry/Med-Surg
- 02 - Traveler Learning Plan - Emergency Department
- 03 - Traveler Learning Plan - Labor & Delivery
- 04 - Traveler Learning Plan - OR
- 05 - Traveler Learning Plan - Behavioral Health/Medical Rehab
- 06 - Traveler Learning Plan - CDL/Cath Lab
- 07 - Fresenius Travel Nurses (ONLY) - KDU

**LPN Agency Travelers have 3 plans (Register only into 1 correct plan)**

- LPN Learning Plan - Behavioral Health/Medical Rehab
- LPN Learning Plan - Emergency Department
- LPN Learning Plan - ICU/IMCU/Telemetry/Med-Surg

**Agency Travelers all others such as CNAs/Scrub Techs etc should enroll in Agency Staff and Contracted Services - Non Clinical**

**Medical Affairs Providers have 3 plans (Register only into 1 correct plan)**

- Medical Affairs New Provider Orientation
- Medical Affairs - EMTALA Education for ED Providers and ED Residents
- Medical Affairs - Physician-Provider Education on Restraints

**Student Learners completing rotations have 4 plans (You will be directed by your institution as to what plans you need to register into)**

- Student Clinical Rotation - Mandatory Education
- Student Clinical Rotation - Internship/Shadowing - Non-Clinical Education
- Student Clinical Rotation - Nuclear Pharmacy Training
- Student Clinical Rotation - O.R. Education
- Student Clinical Rotation - Cerner Education

**Graduate Medical Education Residents/Faculty have 4 plans (Register only into 1 correct plan)**

- Graduate Medical Education
- Graduate Medical Education - Visiting Residents/Fellows
- Graduate Medical Education - Emergency Medicine - Visiting Resident/Fellows
- GME Faculty - Professionalism: Responsibility of Physicians for Fitness to Provide Care

6. **Once you determine which Learning Plan to choose, click the link to open the Program Structure. Click on the Register button to enroll into the Plan.**

The screenshot displays the CAMC LMS Learner interface. At the top, the navigation bar includes the Charleston Area Medical Center logo, the text "CAMC LMS | Learner", and a breadcrumb trail: "Learning Plans / Student Clinical Rotation - Mandatory Education / Registration". Below the navigation bar is a blue header with a back arrow and the word "Registration".

The main content area features a prominent blue "Register" button at the top left. Below this is the "Program Structure" section, which lists the following requirements for the "Student Clinical Rotation - Mandatory Education" program:

- Student Clinical Rotation - Mandatory Education  
You need to complete all requirements
- Advance Medical Directives Bundle  
Credits: 0 Mandatory
- Corporate Compliance  
Credits: 0 Mandatory
- Early Heart Attack Care  
Credits: 0 Mandatory
- HIPAA - Privacy, Security and More  
Credits: 0 Mandatory
- Infection Prevention  
Credits: 0 Mandatory
- Patient Safety  
Credits: 0 Mandatory
- Physical Environment Safety  
Credits: 0 Mandatory
- Reporting Suspected Patient Abuse or Neglect SPL  
Credits: 0 Mandatory
- Responding to Workplace Violence  
Credits: 0 Mandatory
- Security Awareness and Privacy Principles  
Credits: 0 Mandatory
- TCT: The 8 Types of Waste  
Credits: 0 Mandatory

At the bottom of the program structure list, there is another blue "Register" button.

7. You will now see the list of modules to complete for the enrolled program. Click on the **blue arrow** to begin the course.

The screenshot shows the CAMC LMS Learner interface. The header includes the Charleston Area Medical Center logo and 'CAMC LMS | Learner'. The breadcrumb trail is 'Learning Plans / Clinical Rotation Mandatory Education - Annual'. The main heading is '← Certification Details'. Below this, the title 'Clinical Rotation Mandatory Education - Annual' is displayed. The status is 'In progress' (highlighted in green), and it shows 'Completed 0 of 0'. The start date is '6/1/2021' and the 'Annual Certification' date is 'May 15'. There are tabs for 'Description', 'Objective', 'Notes', and 'History (1)'. The 'Description' tab is active, showing the text: 'This Learning Plan contains all the mandatory education modules required for the Clinical Rotation Education'. Below this is a 'Requirements' section with two cards. The first card is 'Advance Medical Directives Bundle' with a status of 'Not Completed', 'Mandatory: Yes', and 'Credits: 0'. A blue play button icon is highlighted with a yellow box. The second card is 'Corporate Compliance' with a status of 'Not Completed', 'Mandatory: Yes', and 'Credits: 0'. It also has a bookmark icon and a play button icon.

8. For Students who need access to **CERNER**, you will need to enroll in the **Student Clinical Rotation – Cerner Education** program. **Please note**, only the **Cerner View Only Training** course is **mandatory** in this program. The others are optional. Select **Register**.

The screenshot shows the CAMC LMS Learner interface for the 'Registration' page of the 'Student Clinical Rotation - Cerner Education' program. The header includes the Charleston Area Medical Center logo and 'CAMC LMS | Learner'. The breadcrumb trail is 'Learning Plans / Student Clinical Rotation - Cerner Education / Registration'. The main heading is '← Registration'. Below this is a large blue 'Register' button. The 'Program Structure' section shows a list of courses. The first course is 'Student Clinical Rotation - Cerner Education' with 'Credits Required to Pass: 1'. Below it are five courses: 'Cerner View Only Training' (Credits: 1, Mandatory), 'Cerner Crossvenue Provider' (Credits: 0), 'Cerner FirstNet Education' (Credits: 0), 'Medication Documentation' (Credits: 0), and 'Cerner PowerChart Basics for Medical Students' (Credits: 0). A second blue 'Register' button is located at the bottom of the program structure list.

9. **For students on a rotation with the OR, you will need to enroll into the Student Clinical Rotation - O.R. Education program by following the steps above to register.**

10. **To find the courses you are currently enrolled in, select the Learning Plans tab on the left side menu to display the courses you are currently enrolled in. This will also tell if you the status of each course (in progress, certified, etc)**

The screenshot shows the 'Learning Plans' section of the CAMC LMS. The left sidebar contains navigation options: Dashboard, Courses, Curricula, Learning Plans (selected), Calendar, Transcript, and My Profile. The main content area is titled 'Learning Plans' and shows a filter for 'Certification Programs (8)'. There are four program cards displayed:

- Clinical Rotation Cerner Education - Annual:** Status: Certified, 100% completion. Certified On: 6/2/2021, Expired On: 5/15/2022.
- Clinical Rotation Mandatory Education - Annual:** Status: In progress, 0% completion. Started: 5/15/2021, Deadline: 5/15/2022.
- Graduate Medical Education - Annual:** Status: Available.
- Medical Affairs - Annual:** Status: Available.

11. **To view completed courses, select the Transcript tab from the left menu. This will display the course credits you have completed, and allow you to view/print certificates of completion.**

The screenshot shows the 'Transcript' section of the CAMC LMS. The left sidebar is the same as in the previous screenshot. The main content area shows a table of completed courses with the following data:

Course Name	Score %	Passed	Short Name	Type	Date Scored	Credits Earned	Details	Enrollment Date	Action
Cerner View Only Training	96%	Passed	Cerner Inservice	E-Learning	6/2/2021	0.00	<a href="#">View Details</a>	6/1/2021	<a href="#">View Information</a>

Below the table, there is a section for 'Certificates' with a table showing the following data:

Certification Program Name	Level Name	Requirement Group Name	Date Earned	Date Expires	Days to expire	View Documents
Clinical Rotation Cerner Education - Annual			6/2/2021	5/15/2022	347	<a href="#">View</a> <a href="#">History</a>
Clinical Rotation Mandatory Education - Annual						<a href="#">View</a>